

DRAFT
MINUTES



BOARD OF DIRECTORS ANNUAL MEETING
Wednesday, January 14, 2026

Present: Mark Doyle, *Chairman*
Ronald J. Piccone II, *Vice Chairman/Treasurer*
Amy Bombardieri
Thomas J. LeCount, *Secretary*

Unable to Attend: Brian Berryann

Also Present: Robin Mack, CEO
Jane Denbaum, CFO
Jasmin Haylett, Office Administrator
Peter Kollmar, Compliance Associate
Ron Hicks, DC Government
Don Cappillino & Elizabeth Cappillino (Counsel)
Jim Beretta & Doreen Tignanelli (Public)
Laine Belmonte (New Board Member)

On Wednesday, January 14, 2026 the Dutchess County Local Development Corporation [DCLDC] Annual Meeting was called to order by Chairman Doyle at 8:47 AM. Quorum was established with the following members: Mark Doyle, Jamie Piccone II, Amy Bombardieri and Tom LeCount. Unable to attend was Brian Berryann.

CONFLICT OF INTEREST

Chairman Dean asked board members if they had any potential conflicts with any items on the agenda. No conflicts were noted.

PROOF OF MEETING NOTICE

Meeting notice was published on January 9, 2026.

CONSENT AGENDA*

2. Approval of Minutes
January 8, 2025
3. Election of Officers for the Year 2026
 - Chairman Mark Doyle
 - Vice Chairman/Treasurer Ronald J. Piccone II
 - Secretary Thomas J. LeCount
4. Appointments
 - Chief Financial Officer Jane Denbaum
 - Compliance Officer Jane Denbaum
 - Records Access Officer Jane Denbaum

https://thinkdutchessny.sharepoint.com/sites/DCLDC/Shared Documents/EDC_COMMON/LDC/Minutes/2026/LDC Minutes 2026-Board/LDC Board Minutes 2026 0114-Annual-Draft.docx

- Records Appeal Officer Robin Mack
 - Procurement Officer Robin Mack
5. Renewal of Chief Financial Officer's Bond
6. Renewal of LDC Membership in New York State EDC for the body and as individuals for Board Members, Corporation Counsel, Chief Executive Officer and staff
7. Authorization for Approval of 2026 Expenses Incurred (Reimburse Board Members, Corporation Counsel, CFO, Chief Executive Officer, LDC Staff and County Employees for reasonable travel mileage expense at the federal rate level, and other reasonable travel expenses incurred at actual cost for business specifically related to the Corporation.)
8. Appointment of Members to Committees
- Audit Mark Doyle
 Ronald J. Piccone II
 Brian Berryann
 - Finance Mark Doyle
 Ronald J. Piccone II
 Brian Berryann
 - Governance Comprised of the entire LDC Board
9. Re-Adoption of Policies
- Committee Charters
 - Disaster Recovery Plan
 - Internal Control Policy
 - Internal Control Assessment Acknowledgement
 - Investment Policy
 - Procurement Policy
 - Property Disposition Policy
 - Real Property Policy
 - Operations & Accomplishments
10. Designate Law Firm
Cappillino, Rothschild & Egan LLP
11. Designate Official Newspaper
Poughkeepsie Journal – publication purposes, purposes requiring advertising and notification to the public
12. Designate Depository Bank(s)
Designate any commercial bank in Dutchess County as a depository for the LDC funds, with no savings banks, just commercial banks, and that any funds deposited over and above the federal maximum of \$250,000 for FDIC protection are fully collateralized with securities for the full amount above \$250,000.

Chairman Doyle asked for a motion to approve items 2-12 under the consent agenda.

A motion was made by Ms. Bombardieri, duly seconded by Mr. Piccone II to approve items 2-12 under the consent agenda. The roll call vote was taken, all voted in favor and the motion was passed.

DISCUSSION AGENDA

13. Old Business
None

14. New Business

- Board Evaluation and Finance & Audit Committee Evaluation
- Code of Ethics Policy
- Code of Ethics Acknowledgment
- Conflict of Interest Questionnaire
- Financial Disclosure Statement
- Local Workforce Utilization Policy
- Mission Statement & Performance Measurements Policy
- Mission Statement & Performance Measurements Acknowledgement

Board Members were asked to complete and sign the following items:

- Board Evaluation and Finance & Audit Committee Evaluation
- Code of Ethics Acknowledgment
- Conflict of Interest Questionnaire
- Financial Disclosure Statement
- Mission Statement & Performance Measurements Acknowledgement

- ★ **Unless a Board Member requests that an item be removed from the Consent Agenda, all items on the Consent Agenda will be approved by a single vote. There is no discussion of the items on the Consent Agenda. However, any Board Member may request that an item be removed from the Consent Agenda. It would then be discussed and voted upon separately.**

ADJOURNMENT

There being no further business on the agenda to discuss, the meeting was adjourned by Chairman Doyle at 8:51 AM.

Respectfully submitted,

Thomas J. LeCount, Secretary

Date

Meeting 01/14/2026
Approved _____
Certified _____