

Dutchess County **DCida** Industrial Development Agency

3 Neptune Road, Suite A21, Poughkeepsie, NY 12601
Tel. # - (845) 463-5400 / Fax # - (845) 463-0100

NOTICE AND CONFIRMATION **BOARD OF DIRECTORS ANNUAL MEETING**

Wednesday, January 14, 2026
8:00 AM

DATE: January 9, 2026

TO: Ronald J. Piccone II, *Vice Chair/Treasurer*
Thomas J. LeCount, *Secretary*
Amy Bombardieri
Brian Berryann

FROM: Mark Doyle, *Chairman*

The Annual Meeting of the Dutchess County Industrial Development Agency [DCIDA] has been scheduled for **Wednesday, January 14, 2026 at 8:00 AM** at 3 Neptune Road, Suite A21, Poughkeepsie, NY 12601

In compliance with NYS Senate Bill S88, signed into law on August 27, 2019 and effective as of January 2020, this meeting will be recorded.

PLEASE TAKE NOTICE that the Dutchess County Industrial Development Agency (the "Agency") Board Meeting scheduled for January 14, 2026 can also be viewed electronically via conference call by the public. Members of the public may listen to the Board meeting by logging into the Zoom Platform at <https://us06web.zoom.us/j/87871455703> or calling 1-929-436-2866 Meeting ID: 878 7145 5703. The meeting will be recorded and will be posted to the Agency's website.

Consent Agenda

1. Approval of Minutes
2. Election of Officers for the Year 2026
3. Appointments
4. Renewal of Chief Financial Officer's Bond
5. Renewal of IDA Membership in New York State EDC
6. Authorization for Approval of 2026 Expenses
7. Appointment of Members to Committees
8. Re-Adoption of Policies
9. Designate Law Firm
10. Designate Official Newspaper
11. Designate Depository Bank(s)

Discussion Agenda

12. Old Business
13. New Business

Information Copy		
Sue Serino, DC Executive Ronald Hicks, Dutchess County	Robin Mack, Executive Director Jane Denbaum, CFO Donald Cappillino, Counsel Elizabeth Cappillino, Counsel	H. Gross, MidHudson News

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BOARD OF DIRECTORS ANNUAL MEETING

Wednesday, January 14, 2026

8:00 AM

AGENDA

1. Roll Call

CONSENT AGENDA*

2. Approval of Minutes
January 8, 2025
3. Election of Officers for the Year 2026
 - Chairman Mark Doyle
 - Vice Chairman/Treasurer Ronald J. Piccone II
 - Secretary Thomas J. LeCount
4. Appointments
 - Chief Financial Officer Jane Denbaum
 - Compliance Officer Jane Denbaum
 - Records Access Officer Jane Denbaum
 - Records Appeals Officer Robin Mack
 - Procurement Officer Robin Mack
5. Renewal of Chief Financial Officer's Bond
6. Renewal of IDA Membership in New York State EDC for the body
7. Authorization for Approval of 2026 Expenses Incurred (Reimburse Board Members, Agency Counsel, CFO, Executive Director and County employees for reasonable travel mileage expense at the federal rate level, and other reasonable travel expenses incurred at actual cost for business specifically related to the Agency.
8. Appointment of Members to Committees
 - Audit Mark Doyle
Ronald J. Piccone II
Brian Berryann
 - Finance Mark Doyle
Ronald J. Piccone II
Brian Berryann
 - Governance Comprised of the entire IDA Board
9. Re-Adoption of Policies
 - Committee Charters
 - Disaster Recovery Plan
 - Internal Control Policy
 - Internal Control Assessment Acknowledgement
 - Investment Policy

- Performance Based Incentives Policy
- Procurement Policy
- Property Disposition Policy
- Real Property Policy
- Recapture and/or Termination of Financial Assistance for Projects without a Real Property PILOT policy
- Uniform Tax Exemption Policy
- Whistle-Blower Protection Policy
- Operations & Accomplishments

10. Designate Law Firm

Cappillino, Rothschild & Egan LLP

11. Designate Official Newspaper

Poughkeepsie Journal – publication purposes, purposes requiring advertising and notification to the public

12. Designate Depository Bank(s)

Designate any commercial bank in Dutchess County as a depository for the IDA funds, with no savings banks, just commercial banks, and that any funds deposited over and above the federal maximum of \$250,000 for FDIC protection are fully collateralized with securities for the full amount above \$250,000.

DISCUSSION AGENDA

13. Old Business

14. New Business

- Board Evaluation/Audit & Finance Committee Evaluation Questionnaires
- Code of Ethics Policy
- Code of Ethics Acknowledgment
- Conflict of Interest Questionnaire
- Financial Disclosure Statement
- Local Workforce Utilization Policy
- Mission Statement & Performance Measurements Policy
- Mission Statement & Performance Measurements Acknowledgement

15. Adjournment

- ★ **Unless a Board Member requests that an item be removed from the Consent Agenda, all items on the Consent Agenda will be approved by a single vote. There is no discussion of the items on the Consent Agenda. However, any Board Member may request that an item be removed from the Consent Agenda. It would then be discussed and voted upon separately.**

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