



Dutchess County **DCIDA** Industrial Development Agency

3 Neptune Road, Poughkeepsie, NY 12601  
Tel. # - (845) 463-5400 / Fax # - (845) 463-0100

**BOARD OF DIRECTORS ANNUAL MEETING**

Wednesday, January 14, 2026

**Present:** Mark Doyle, *Chairman*  
Ronald J. Piccone II, *Vice Chairman/Treasurer*  
Amy Bombardieri  
Thomas J. LeCount, *Secretary*

**Unable to Attend:** Brian Berryann

**Also Present:** Robin Mack, Executive Director  
Jane Denbaum, CFO  
Jasmin Haylett, Office Administrator  
Peter Kollmar, Compliance Associate  
Don Cappillino & Elizabeth Cappillino (Counsel)  
Ron Hicks, DC Government  
Jim Beretta & Doreen Tignanelli (Public)  
Laine Belmonte (New Board Member)

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On Wednesday, January 14, 2026 Dutchess County Industrial Development Agency [DCIDA] Annual Meeting was called to order by Chairman Doyle at 8:03 AM. Quorum was established with the following members: Mark Doyle, Amy Bombardieri, Jamie Piccone II and Tom LeCount. Unable to attend was Brian Berryann.

**CONFLICT OF INTEREST DISCLOSURES**

Chairman Doyle asked board members if they had any potential conflicts with any items on the agenda. No conflicts were noted.

**PROOF OF MEETING NOTICE**

Meeting notice was published on January 9, 2026.

**CONSENT AGENDA\***

2. Approval of Minutes  
January 8, 2025
3. Election of Officers for the Year 2026
  - Chairman Mark Doyle
  - Vice Chairman/Treasurer Ronald J. Piccone II
  - Secretary Thomas J. LeCount

4. Appointments

[https://thinkdutchessny.sharepoint.com/sites/DCLDC/Shared Documents/EDC\\_COMMON/IDA/Minutes/2026/IDA Board Minutes 2026 0114-Annual-Draft.docx](https://thinkdutchessny.sharepoint.com/sites/DCLDC/Shared Documents/EDC_COMMON/IDA/Minutes/2026/IDA Board Minutes 2026 0114-Annual-Draft.docx)

- Chief Financial Officer     Jane Denbaum
  - Compliance Officer         Jane Denbaum
  - Records Access Officer     Jane Denbaum
  - Records Appeals Officer    Robin Mack
  - Procurement Officer        Robin Mack
5. Renewal of Chief Financial Officer's Bond
6. Renewal of IDA Membership in New York State EDC for the body
7. Authorization for Approval of 2026 Expenses Incurred (Reimburse Board Members, Agency Counsel, CFO, Executive Director and County employees for reasonable travel mileage expense at the federal rate level, and other reasonable travel expenses incurred at actual cost for business specifically related to the Agency.)
8. Appointment of Members to Committees
- Audit                     Mark Doyle  
                                  Ronald J. Piccone II  
                                  Brian Berryann
  - Finance                  Mark Doyle  
                                  Ronald J. Piccone II  
                                  Brian Berryann
  - Governance            Comprised of the entire IDA Board
9. Re-Adoption of Policies
- Committee Charters
  - Disaster Recovery Plan
  - Internal Control Policy
  - Internal Control Assessment Acknowledgement
  - Investment Policy
  - Performance Based Incentives Policy
  - Procurement Policy
  - Property Disposition Policy
  - Real Property Policy
  - Recapture and/or Termination of Financial Assistance for Projects without a Real Property PILOT policy
  - Uniform Tax Exemption Policy
  - Whistle-Blower Protection Policy
  - Operations & Accomplishments
10. Designate Law Firm  
Cappillino, Rothschild & Egan LLP
11. Designate Official Newspaper  
Poughkeepsie Journal – publication purposes, purposes requiring advertising and notification to the public.
12. Designate Depository Bank(s)  
Designate any commercial bank in Dutchess County as a depository for the IDA funds, with no savings banks, just commercial banks, and that any funds deposited over and above the federal maximum of \$250,000 for FDIC protection are fully collateralized with securities for the full amount above \$250,000.

Chairman Doyle asked for a motion to approve items 2-12 under the Consent Agenda.

A motion was made by Mr. Piccone II, duly seconded by Ms. Bombardieri to approve items 2-12 under the Consent Agenda. The roll call vote was taken, all voted in favor and the motion was passed.

**DISCUSSION AGENDA**

13. Old Business

None

14. New Business

- Board Evaluation and Finance & Audit Committee Evaluation
- Code of Ethics Policy
- Code of Ethics Acknowledgment
- Conflict of Interest Questionnaire
- Financial Disclosure Statement
- Local Workforce Utilization Policy
- Mission Statement & Performance Measurements Policy
- Mission Statement & Performance Measurements

Board Members were asked to complete and sign the following items:

- Board Evaluation and Finance & Audit Committee Evaluation
- Code of Ethics Acknowledgment
- Conflict of Interest Questionnaire
- Financial Disclosure Statement
- Mission Statement & Performance Measurements Acknowledgement

★ **Unless a Board Member requests that an item be removed from the Consent Agenda, all items on the Consent Agenda will be approved by a single vote. There is no discussion of the items on the Consent Agenda. However, any Board Member may request that an item be removed from the Consent Agenda. It would then be discussed and voted upon separately.**

**ADJOURNMENT**

There being no further business on the agenda to discuss, the meeting was adjourned by Chairman Doyle at 8:15 AM.

Respectfully submitted,

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Thomas J. LeCount, Secretary

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Date

**Meeting**            01/14/2026  
**Approved**        \_\_\_\_\_  
**Certified**         \_\_\_\_\_