

Procurement Report for Dutchess County Local Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/28/2024

Status: CERTIFIED

Certified Date : 03/28/2024

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	https://www.thinkdutchess.com/clientuploads/LDC/Policies_and_Documents/2024/LDC_Procurement_Policy.pdf
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Report for Dutchess County Local Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/28/2024

Status: CERTIFIED

Certified Date : 03/28/2024

Procurement Transactions Listing:

1. Vendor Name	Accrisoft Corporation	Address Line1	PO Box 896543
Type of Procurement	Technology - Consulting/Development or Support	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	CHARLOTTE
Award Date	1/1/2023	State	NC
End Date	12/31/2023	Postal Code	28289
Fair Market Value	\$5,940.00	Plus 4	
Amount	\$5,940.00	Province/Region	
Amount Expended For Fiscal Year	\$5,940.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Website Design and maintenance

2. Vendor Name	Costar Realty Information Inc.	Address Line1	PO Box 7914123
Type of Procurement	Technology - Software	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	BALTIMORE
Award Date	1/1/2023	State	MD
End Date	12/31/2023	Postal Code	21279
Fair Market Value	\$6,227.16	Plus 4	1123
Amount	\$6,227.16	Province/Region	
Amount Expended For Fiscal Year	\$6,227.16	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Subscription for real estate analytics--Cloud based

Procurement Report for Dutchess County Local Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/28/2024

Status: CERTIFIED

Certified Date : 03/28/2024

3. Vendor Name	Development Counsellors International	Address Line1	215 Park Ave South, 14th Floor
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NEW YORK
Award Date	1/1/2023	State	NY
End Date	12/31/2023	Postal Code	10003
Fair Market Value		Plus 4	
Amount	\$178,200.00	Province/Region	
Amount Expended For Fiscal Year	\$178,200.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Marketing

4. Vendor Name	Economic Impact Catalyst	Address Line1	2054 Heidelberg Ave
Type of Procurement	Technology - Software	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	DUNEDIN
Award Date	11/15/2023	State	FL
End Date	11/15/2024	Postal Code	34698
Fair Market Value	\$15,000.00	Plus 4	
Amount	\$15,000.00	Province/Region	
Amount Expended For Fiscal Year	\$15,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Integrated Technology software solutions connecting entrepreneurial ecosystems with small businesses and supporting business attraction, retention and workforce development.

Procurement Report for Dutchess County Local Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/28/2024

Status: CERTIFIED

Certified Date : 03/28/2024

5. Vendor Name	Economic Modeling LLC	Address Line1	409 South Jackson St.
Type of Procurement	Technology - Software	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	MOSCOW
Award Date		State	ID
End Date		Postal Code	83843
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$9,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Data research software for economic developers-cloud based

6. Vendor Name	Guardian Self Storage	Address Line1	80 Washington St. Suite 100
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	POUGHKEEPSIE
Award Date	1/1/2023	State	NY
End Date	12/31/2023	Postal Code	12601
Fair Market Value	\$96,834.08	Plus 4	
Amount	\$96,834.08	Province/Region	
Amount Expended For Fiscal Year	\$96,834.08	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Rent

Procurement Report for Dutchess County Local Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/28/2024

Status: CERTIFIED

Certified Date : 03/28/2024

7. Vendor Name	J6 Entertainment Inc	Address Line1	20 W. Main Street, Suite 4
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	BEACON
Award Date	1/1/2023	State	NY
End Date	12/31/2023	Postal Code	12508
Fair Market Value	\$15,600.00	Plus 4	
Amount	\$15,600.00	Province/Region	
Amount Expended For Fiscal Year	\$15,600.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Video production

8. Vendor Name	NYSEDC	Address Line1	111 Washington Ave, 4th FL
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
Award Date		State	NY
End Date		Postal Code	12210
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$6,200.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Membership, sponsorship, Conferences.

Procurement Report for Dutchess County Local Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/28/2024

Status: CERTIFIED

Certified Date : 03/28/2024

9. Vendor Name	Professional Computer Assoc. Inc.	Address Line1	7401 S Broadway
Type of Procurement	Technology - Consulting/Development or Support	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	RED HOOK
Award Date		State	NY
End Date		Postal Code	12571
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$13,621.74	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Tech Services

10. Vendor Name	RBT CPAs LLC	Address Line1	PO Box 10009
Type of Procurement	Financial Services	Address Line2	11 Raquet Road
Award Process	Authority Contract - Competitive Bid	City	NEWBURGH
Award Date	10/11/2023	State	NY
End Date	12/31/2025	Postal Code	12550
Fair Market Value		Plus 4	
Amount	\$14,050.00	Province/Region	
Amount Expended For Fiscal Year	\$14,050.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Audit services

Procurement Report for Dutchess County Local Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/28/2024

Status: CERTIFIED

Certified Date : 03/28/2024

11. Vendor Name	SVAM International, Inc.	Address Line1	233 East Shore Rd., #201
Type of Procurement	Technology - Software	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	GREAT NECK
Award Date	5/1/2022	State	NY
End Date	4/30/2024	Postal Code	11023
Fair Market Value	\$16,800.00	Plus 4	
Amount	\$16,800.00	Province/Region	
Amount Expended For Fiscal Year	\$8,400.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Business Attraction Software - cloud based

12. Vendor Name	Staff-Line Inc.	Address Line1	53 Academy St
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	POUGHKEEPSIE
Award Date	1/1/2023	State	NY
End Date	12/31/2023	Postal Code	12601
Fair Market Value	\$7,064.33	Plus 4	
Amount	\$7,064.33	Province/Region	
Amount Expended For Fiscal Year	\$7,064.33	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Payroll Services

Procurement Report for Dutchess County Local Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/28/2024

Status: CERTIFIED

Certified Date : 03/28/2024

13. Vendor Name	The Culinary Institute of America	Address Line1	1946 Campus Drive
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	HYDE PARK
Award Date	4/21/2023	State	NY
End Date	11/2/2023	Postal Code	12538
Fair Market Value	\$27,360.00	Plus 4	
Amount	\$27,360.00	Province/Region	
Amount Expended For Fiscal Year	\$27,360.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Event Venue and Services

14. Vendor Name	The Hudson Valley Center for Innovation	Address Line1	169 Mamaroneck Ave suite 12
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	WHITE PLAINS
Award Date	1/1/2023	State	NY
End Date	12/31/2023	Postal Code	10601
Fair Market Value	\$7,500.00	Plus 4	
Amount	\$7,500.00	Province/Region	
Amount Expended For Fiscal Year	\$7,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Provide entrepreneurship educational programs and advisory services to generate economic growth in Hudson Valley

Procurement Report for Dutchess County Local Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/28/2024

Status: CERTIFIED

Certified Date : 03/28/2024

15. Vendor Name	Travelers	Address Line1	PO Box 660317
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	DALLAS
Award Date		State	TX
End Date		Postal Code	75266
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$7,291.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Insurance

16. Vendor Name	Women's Enterprise Development Center, Inc	Address Line1	901 North Broadway Suite 23
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	WHITE PLAINS
Award Date	1/1/2023	State	NY
End Date	12/31/2023	Postal Code	10603
Fair Market Value	\$15,000.00	Plus 4	
Amount	\$15,000.00	Province/Region	
Amount Expended For Fiscal Year	\$15,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Provide business training programs, advisory services, and assist with access to capital to generate economic growth to individuals and businesses in Dutchess County

Procurement Report for Dutchess County Local Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/28/2024

Status: CERTIFIED

Certified Date : 03/28/2024

Additional Comments