

Procurement Report for Dutchess County Local Development Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/29/2023

Status: CERTIFIED

Certified Date : 03/29/2023

**Procurement Information:**

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="https://www.thinkdutchess.com/clientuploads/IDA/Documents_and_Policies/2023/IDA-Procurement-Policy.pdf">https://www.thinkdutchess.com/clientuploads/IDA/Documents_and_Policies/2023/IDA-Procurement-Policy.pdf</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

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**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	Accrisoft Corporation	<b>Address Line1</b>	PO Box 896543
<b>Type of Procurement</b>	Technology - Consulting/Development or Support	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	CHARLOTTE
<b>Award Date</b>	2/22/2022	<b>State</b>	NC
<b>End Date</b>	12/31/2022	<b>Postal Code</b>	28289
<b>Fair Market Value</b>	\$38,545.00	<b>Plus 4</b>	
<b>Amount</b>	\$38,545.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$38,545.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Website Design and maintenance

<b>2. Vendor Name</b>	Costar Realty Information Inc.	<b>Address Line1</b>	PO Box 7914123
<b>Type of Procurement</b>	Technology - Software	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	BALTIMORE
<b>Award Date</b>	1/1/2022	<b>State</b>	MD
<b>End Date</b>	12/31/2022	<b>Postal Code</b>	21279
<b>Fair Market Value</b>	\$5,930.64	<b>Plus 4</b>	1123
<b>Amount</b>	\$5,930.64	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,930.64	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Subscription for real estate analytics--Cloud based

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<b>3. Vendor Name</b>	Development Counsellors International	<b>Address Line1</b>	215 Park Ave South, 14th Floor
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	NEW YORK
<b>Award Date</b>	1/1/2022	<b>State</b>	NY
<b>End Date</b>	12/31/2022	<b>Postal Code</b>	10003
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$189,539.22	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$189,539.22	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Marketing

<b>4. Vendor Name</b>	Economic Impact Catalyst	<b>Address Line1</b>	2054 Heidelberg Ave
<b>Type of Procurement</b>	Technology - Software	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	DUNEDIN
<b>Award Date</b>	12/6/2022	<b>State</b>	FL
<b>End Date</b>	12/6/2023	<b>Postal Code</b>	34698
<b>Fair Market Value</b>	\$15,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$15,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$15,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Integrated Technology software solutions connecting entrepreneurial ecosystems with small businesses and supporting business attraction, retention and workforce development.

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<b>5. Vendor Name</b>	Economic Modeling LLC	<b>Address Line1</b>	409 South Jackson St.
<b>Type of Procurement</b>	Technology - Software	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	MOSCOW
<b>Award Date</b>		<b>State</b>	ID
<b>End Date</b>		<b>Postal Code</b>	83843
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$11,333.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Data research software for economic developers-cloud based

<b>6. Vendor Name</b>	Gazelle.AI	<b>Address Line1</b>	416 De Maisonneuve Boul West Suite 1000
<b>Type of Procurement</b>	Technology - Software	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	Montreal
<b>Award Date</b>		<b>State</b>	
<b>End Date</b>		<b>Postal Code</b>	H3A 1L2
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	Quebec
<b>Amount Expended For Fiscal Year</b>	\$15,000.00	<b>Country</b>	Other
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Subscription for lead generation database

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<b>7. Vendor Name</b>	Guardian Self Storage	<b>Address Line1</b>	80 Washington St. Suite 100
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	POUGHKEEPSIE
<b>Award Date</b>	1/1/2022	<b>State</b>	NY
<b>End Date</b>	12/31/2022	<b>Postal Code</b>	12601
<b>Fair Market Value</b>	\$89,529.40	<b>Plus 4</b>	
<b>Amount</b>	\$89,529.40	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$89,529.40	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Rent

<b>8. Vendor Name</b>	Hudson Valley Audio Visual	<b>Address Line1</b>	1914 Route 44/55
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	MODENA
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12548
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$6,685.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Audio/Visual equipment and lighting for event

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<b>9. Vendor Name</b>	International Economic Development Council	<b>Address Line1</b>	PO Box 719219
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	PHILADELPHIA
<b>Award Date</b>		<b>State</b>	PA
<b>End Date</b>		<b>Postal Code</b>	19171
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,272.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Membership, economic development training and education

<b>10. Vendor Name</b>	J6 Entertainment Inc	<b>Address Line1</b>	20 W. Main Street, Suite 4
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	BEACON
<b>Award Date</b>	1/1/2022	<b>State</b>	NY
<b>End Date</b>	12/31/2022	<b>Postal Code</b>	12508
<b>Fair Market Value</b>	\$14,900.00	<b>Plus 4</b>	
<b>Amount</b>	\$14,900.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$14,900.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Video production

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<b>11. Vendor Name</b>	Linda Kaplan Thaler	<b>Address Line1</b>	930 Fifth Ave, Apt 10F
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	NEW YORK
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	10021
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$7,500.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Speaker for event

<b>12. Vendor Name</b>	Marshall & Sterling	<b>Address Line1</b>	110 Main St
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	POUGHKEEPSIE
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12601
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$8,254.85	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Insurance

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<b>13. Vendor Name</b>	Professional Computer Assoc. Inc.	<b>Address Line1</b>	7401 S Broadway
<b>Type of Procurement</b>	Technology - Consulting/Development or Support	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	RED HOOK
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12571
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$12,203.80	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Tech Services

<b>14. Vendor Name</b>	RBT CPAs LLC	<b>Address Line1</b>	PO Box 10009
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	11 Raquet Road
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	NEWBURGH
<b>Award Date</b>	11/12/2020	<b>State</b>	NY
<b>End Date</b>	12/31/2022	<b>Postal Code</b>	12550
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$12,700.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$12,700.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Audit services



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<b>15. Vendor Name</b>	Revel 32 LLC	<b>Address Line1</b>	PO Box 305
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	PAWLING
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12564
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,750.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Event venue and services

<b>16. Vendor Name</b>	The Culinary Institute of America	<b>Address Line1</b>	1946 Campus Drive
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	HYDE PARK
<b>Award Date</b>	9/19/2022	<b>State</b>	NY
<b>End Date</b>	10/27/2022	<b>Postal Code</b>	12538
<b>Fair Market Value</b>	\$33,600.00	<b>Plus 4</b>	
<b>Amount</b>	\$33,600.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$33,600.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Event Venue and Services

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<b>17. Vendor Name</b>	The Grandview	<b>Address Line1</b>	176 Rinaldi Blvd
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	POUGHKEEPSIE
<b>Award Date</b>	2/23/2022	<b>State</b>	NY
<b>End Date</b>	5/12/2022	<b>Postal Code</b>	12601
<b>Fair Market Value</b>	\$8,012.74	<b>Plus 4</b>	
<b>Amount</b>	\$8,012.74	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$8,012.74	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Event Space and Services

<b>18. Vendor Name</b>	The Hudson Valley Center for Innovation	<b>Address Line1</b>	169 Mamaroneck Ave suite 12
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	WHITE PLAINS
<b>Award Date</b>	7/1/2022	<b>State</b>	NY
<b>End Date</b>	12/31/2022	<b>Postal Code</b>	10601
<b>Fair Market Value</b>	\$75,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$75,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$75,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Provide entrepreneurship educational programs and advisory services to generate economic growth in Hudson Valley

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<b>19. Vendor Name</b>	Women's Enterprise Development Center, Inc	<b>Address Line1</b>	901 North Broadway Suite 23
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	WHITE PLAINS
<b>Award Date</b>	1/1/2022	<b>State</b>	NY
<b>End Date</b>	12/31/2022	<b>Postal Code</b>	10603
<b>Fair Market Value</b>	\$15,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$15,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$15,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Provide business training programs, advisory services, and assist with access to capital to generate economic growth to individuals and businesses in Dutchess County

**Additional Comments**