

Procurement Report for Dutchess County Industrial Development Agency

Fiscal Year Ending: 12/31/2025

Run Date: 03/31/2026

Status: CERTIFIED

Certified Date : 03/30/2026

**Procurement Information:**

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="https://www.thinkdutchess.com/clientuploads/IDA/Documents_and_Policies/2026/IDA_Procurement_Policy_2025.pdf">https://www.thinkdutchess.com/clientuploads/IDA/Documents_and_Policies/2026/IDA_Procurement_Policy_2025.pdf</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

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**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	Camoin Associates, Inc.	<b>Address Line1</b>	PO Box 3547
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	SARATOGA SPRINGS
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12866
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$18,500.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Consulting Services

<b>2. Vendor Name</b>	Cappillino, Rothchild & Eagan LLP	<b>Address Line1</b>	7 Broad St
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	PO Box 390
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	PAWLING
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12564
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$13,610.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Legal Services

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<b>3. Vendor Name</b>	Dutchess County Local Development Corporation	<b>Address Line1</b>	3 Neptune Road
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	POUGHKEEPSIE
<b>Award Date</b>	1/1/2025	<b>State</b>	NY
<b>End Date</b>	12/31/2025	<b>Postal Code</b>	12601
<b>Fair Market Value</b>	\$214,760.54	<b>Plus 4</b>	
<b>Amount</b>	\$212,742.91	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$212,742.91	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Administrative and technical support for IDA projects, market Dutchess County and provide marketing support for local businesses.

<b>4. Vendor Name</b>	Dutchess Tourism Inc	<b>Address Line1</b>	3 Neptune Rd
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	POUGHKEEPSIE
<b>Award Date</b>	1/1/2025	<b>State</b>	NY
<b>End Date</b>	12/31/2025	<b>Postal Code</b>	12601
<b>Fair Market Value</b>	\$425,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$425,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$425,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	attract tourists and enhance the quality of their visitation to Dutchess County and maximize tourist economic impact on local economy and small businesses.

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<b>5. Vendor Name</b>	Hudson Valley AgriBusiness Development Corporation	<b>Address Line1</b>	507 Warren Street - 2nd Floor
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	HUDSON
<b>Award Date</b>	1/1/2025	<b>State</b>	NY
<b>End Date</b>	12/31/2025	<b>Postal Code</b>	12534
<b>Fair Market Value</b>	\$30,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$30,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$30,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Support the development, promotion, enhancement and strengthen the agricultural industry within New York State's Hudson Valley region.

<b>6. Vendor Name</b>	Loewke Brill Consulting Group Inc.	<b>Address Line1</b>	491 Elmgrove Rd, Suite 2
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	ROCHESTER
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	14620
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$41,080.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Professional Services to monitor the Agency's Local Workforce compliance during construction

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<b>7. Vendor Name</b>	RBT CPA	<b>Address Line1</b>	PO Box 10009
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	11 Racquet Road
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	NEWBURGH
<b>Award Date</b>	10/11/2023	<b>State</b>	NY
<b>End Date</b>	12/31/2025	<b>Postal Code</b>	12550
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$13,900.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$13,900.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	audit services

<b>8. Vendor Name</b>	Veritext	<b>Address Line1</b>	PO Box 71303
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	CHICAGO
<b>Award Date</b>		<b>State</b>	IL
<b>End Date</b>		<b>Postal Code</b>	60694
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$7,078.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Reporting Service

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**Additional Comments**