

## General Information

### I. Project Identification

Company Name	FEIN
Town Center Developments, LLC	99-3369532
Address	Name and Title of Contact Person
1189 RT 55	Joseph Amendola, Principal
City LaGrangeville County Dutchess Zip 12540	Telephone Number (845) 554-2382
Website	Email
	Joseph.amendola@gmail.com
Full Address of the site/location of the proposed project, including County and Zip Code	
1189 RT 55, LaGrangeville, NY, 12540	

### II Project Request

Please check which type of assistance you are applying for (select all that apply):

Bond Issuance (Tax Exempt / Taxable)	<input type="checkbox"/>	
Straight Lease	<input type="checkbox"/>	
Payment in Lieu of Taxes	X	
Sales Tax Exemptions	X	
Mortgage Tax Exemption	X	

### III. Authorizing Signature

The Applicant and the individual executing this Application on behalf of the Applicant acknowledge that the DCIDA will rely on the representations made herein when acting on this Application and hereby represent that the statements made herein do not contain any untrue statement of a material fact and do not omit to state a material fact necessary to make the statements contained herein not misleading. The Applicant confirms and acknowledges that the submission of any knowingly false or knowingly misleading information may lead to the immediate termination of any Financial Assistance and the reimbursement of an amount equal to all or part of any tax exemption claimed by reason of the DCIDA's involvement in the Project.

Signature

Print Name

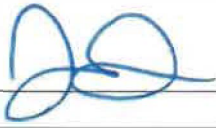
Title

Date

Joseph Amendola

Principal

5/30/25



## Section 1: Applicant Information

### Applicant Background (company receiving benefit)

Please answer all questions. Use "None" or "Not Applicable" or "N/A" where necessary

#### A. Company Contact (if different from individual completing application)

Name: Sara Portela  
Title: Member/Partner  
Address: 1079 Rt 55, LaGrangeville, NY 12540  
Phone: (845)559-3090 Fax: \_\_\_\_\_  
Email: [SPortela@theamendolagroup.com](mailto:SPortela@theamendolagroup.com)

#### B. Company Counsel:

Name of Attorney: Cara Whalen  
Firm Name: Mackey Butts & Whalen LLP  
Address: 3208 Franklin Ave, Millbrook, NY  
Phone: (845) 677-6700 Fax: (845) 677-2202  
Email: cwhalen@mbwlawyers.com

#### C. Form of Business Organization:

<input type="checkbox"/> For-profit corporation	<input type="checkbox"/> Not-for-profit corporation
<input type="checkbox"/> General partnership	<input type="checkbox"/> Limited partnership
<input checked="" type="checkbox"/> Limited liability company	<input type="checkbox"/> Sole proprietorship

If you are a corporation or limited liability company, please provide date and state of incorporation:

NY June 4, 2024

If a foreign corporation or foreign limited liability company, please provide date authorized to do business in New York:

N/A

Please list Principal Owners/Officers/Directors

**D. Principal owners that hold more than 15% equity ownership:**

Joseph Amendola

If Applicant has a significant relationship with an affiliate company(ies), please list the name and address of such affiliate(s):

N/A

**E. Holding Company**

Will a Real Estate Holding Company be utilized to own the Project property/facility?

☐ Yes ☒ No

What is the name of the Real Estate Holding Company: N/A

Federal Employer ID Number: N/A

State and Year of Incorporation/Organization: N/A

List of stockholders, members, or partners of Applicant: N/A

Describe the terms and conditions of the lease between the applicant and the owner of the property:

N/A

**F. Applicant Business Description:** Brief description of company, operations, products and services  
Description is critical in determining eligibility. Attach additional pages if needed:

Town Center Development, LLC is a real estate development company focused on Commercial development. We aim to create living spaces and job opportunities for the community.

**G. Brief Description of Company History** (formation, growth, transitions, location):

It was formed in 2024, focused on real estate development and developing of local area. Which includes the Hudson Valley, specifically Dutchess County where a majority of members were born and raised & continue to reside in.

Estimated % of sales within County	100
Estimated % of sales outside County but within New York State	
Estimated % of sales outside NYS but within U.S.	
Estimated % of sales outside the US	
Total Sales	100%

**H. Is or was the Company assisted by DCIDA?**

☐ Yes ☒ No

**I. Has the company received any state or federal subsidies or program assistance in the last 10 years?**

☐ Yes ☒ No

If yes, please list subsidies, program assistance or grants

**J. Have you contacted or been contacted by other Economic Development Agencies for this project? If yes, please identify which agencies and what other assistance or assistance sought and the dollar amount that is anticipated to receive. ☐ Yes ☒ No**

If yes, please list:

**K. If the company is a party to any significant pending or recently concluded litigation (including bankruptcy), please describe:**

N/A

**L. Is Company in compliance with local, state and federal taxes, workers' protection, and environmental laws?**

Yes

**M. Please attach a copy of most recent company annual audit. N/A new company formed 6/2024**

**N. Please attach sales and income projections or a project pro forma for next 3 to 5 years.**

## Section 2: Project Description & Details

### A. Industry

Please check off the Project's Industry Sector:

<input type="checkbox"/> Natural Resources / Mining	<input type="checkbox"/> Information Technology
<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> Financial Services
<input type="checkbox"/> Utilities	<input type="checkbox"/> Professional / Business Services
<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Education or Healthcare Services
<input type="checkbox"/> Wholesale / Retail	<input type="checkbox"/> Leisure and Hospitality
<input type="checkbox"/> Transportation /Warehousing	<input type="checkbox"/> Government
<input type="checkbox"/> Other (Please write): _____	

North American Industrial Classifications Number (NAICS) 236220

### B. Project Location

Project Address 1189 Rt 55, LaGrangeville, NY, 12540

Section Block Lot (SBL) Number for Property which proposed Project will be located: 133400-6460-02-734905

Property Tax Jurisdiction:

Municipal: LaGrange  
School District: Arlington Central

Are the Real Property Taxes current? ☒ Yes ☐ No  
If no, please explain \_\_\_\_\_

Utilities: Indicate which, if any, utilities are on site

<input checked="" type="checkbox"/> Water	<input checked="" type="checkbox"/> Electric
<input checked="" type="checkbox"/> Gas	<input checked="" type="checkbox"/> Sanitary/Storm Water

Does the Applicant or any related entity hold fee title to the Project Site? ☒ Yes ☐ No

If no, Present legal owner of site: \_\_\_\_\_

Does the Applicant or related entity have an option /contract to purchase the Project site? ☒ Yes ☐ No

Describe the present use of the proposed Project Site

Vacant restaurant

The facility consists of a building/space which will be (check as applicable)

☐ Acquired ☒ Constructed  
☐ Renovated ☐ Expanded

In the space below briefly describe the proposed project and its purpose (new build, renovations, and equipment purchases). Identify specific uses occurring with the project. Describe any and all tenants and any/all end users. (*Attach detailed information if necessary*).

New build, mixed residential and commercial spaces. Which will include 14 residential Apartment units totaling around 12,000 sq ft. Along with 6,000 sq ft commercial space with The plan to split into 4-6 commercial spaces. The residential rentals will have a mix of Size accommodations including studio, 1 bedroom, 2 bedroom and 3 bedroom apartments.

Describe why the DCIDA's financial assistance is necessary and if the applicant is unable to obtain DCIDA financial assistance, what will be the impact on the Applicant and Dutchess County and/or municipality? Would the applicant proceed with the project without DCIDA assistance? (*Attached additional sheets if necessary*).

We are currently in the process of obtaining a construction loan, we are at our max Budget leaving much more unexpected upfront money needed for closing on the loan.

The IDA assistance is needed to bridge the funding gap and allow for a better debt to Percentage. The project may possibly be able to still proceed but not as described in size and approved by Town of LaGrange.

Please confirm by checking the box below if there is a likelihood that the Project would be not undertaken but for the Financial Assistance provided by the DCIDA.

☒ Yes ☐ No

If the Project could be undertaken without Financial Assistance provided by the DCIDA, then provide a statement below indicating why the Project should be undertaken by the DCIDA.

This project will increase housing inventory in Dutchess County according to Dutchess County planning study, Dutchess County is in need of additional housing availability.

To the extent the project serves a local market area, is there a recognized and demonstrable need for the products or services the project will provide in the project's market area?

Yes, there is a need for living spaces in the area of the project and development to the Town Center Of LaGrangeville.

Is the project compatible with and will significantly assist and enhance all development plans for its area established formally or informally by local, county, state and federal authorities?  
Yes

Will the project be incorporating new energy efficiency factors in the design and operation of the project? If yes, please elaborate. If no, please explain why it will not.

Yes, energy efficient windows/doors. Spray foam insulation with the highest rating of energy Efficiency. New plumbing and electric to modern and codes for best energy efficiency.

Is the project of a speculative nature?  
No.

Is this part of a Multi-Phase Project? ☐ Yes ☒ No

Will the Project include leasing any equipment? ☐ Yes ☒ No

### **C. Zoning of Project Site:**

Current  
Proposed

Commercial  
Mixed use – Commercial and residential



Are any variances needed? If so, please list:

No.

If a change in zoning/land use is required, please provide the details/status of any request for change in zoning/land use requirements.

The approximate acreage of the land to be purchased or leased:

1.19 Acres

The approximate square footage of the existing building to be purchased or space to be expanded/renovated is:

Original building to be demolished

The approximate square footage of the planned *new* construction is:

19,055 sq ft

Please note that the DCIDA cannot provide any financial assistance until the environmental review required under the State Environmental Quality Review Act ("SEQRA") has been completed. Please complete the annexed Short Form Environmental Assessment Form. Based upon the information provided in that form and elsewhere in this application, the DCIDA may require further information regarding potential environmental impacts.

If this project is likely to have a significant adverse impact on the environment (a "Type I" action), then the action is probably required to be reviewed by one or more other state or local agencies, such as a local zoning or land use authority. In that event, the DCIDA generally will not act as "lead DCIDA," and any action by the DCIDA must await completion of the SEQRA review by the other DCIDA. If that is not the case, i.e., if the proposed action is a "Type II" or "unlisted" action under SEQRA, the DCIDA may act independently for SEQRA purposes.

Any known environmental contamination or remediation issues? ☐ Yes ☒ No

If yes, please list:

Has another entity been designated lead agent under the State Environmental Quality Review Act? ☒ Yes ☐ No

If yes, please explain

Town of LaGrange

*The DCIDA will not provide any financial assistance to the Project until the environmental findings required under SEQR have been made.*

SEQR is in process and engineers are including IDA as involved party.

## **D. Investment (Uses and Sources)**

**Uses (Facility Costs)** Please give an accurate estimate of the costs of all of the following items.

Applicants are encouraged to discuss the project with DCIDA in order to estimate costs.

**1. Real Estate**

(Acquisition cost of land and /or existing structures)

\$ 1,000,000

**2. New Construction**

\$ 3,750,000

**3. Reconstruction/Renovation/Expansion**

**4. Infrastructure Work**

\$

**5. Fixed Equipment (Taxable)** (Spending that will be subject to sales tax –  
i.e. machinery and equipment)

\$

**6. Other Tax Exempt**

(non-construction spending that will not be subject to sales tax)

\$

**7. Professional Services** (Architect, Legal Fees<sup>1</sup>, Engineering fees)

\$ 250,000

**8. Other Taxable** (please specify)

\$

**9. Other** (please specify)

\$

Estimated Total Project Cost \$ 5,000,000.00

### **Uses (Financing, Legal, Miscellaneous)**

**Estimated Fees**

IDA Administrative Fees (See page 1)

\$

IDA Counsel

\$

Applicant Counsel

\$

Transaction Counsel

\$

Bond Counsel

\$

Underwriter Counsel

\$

Trustee Counsel

\$

Other Costs of Bond Issue (i.e. printing)

\$

If this is a bond transaction, will you be refunding bonds? And if so, state  
amount here

\$

DCIDA costs such as public hearings and legal notice fees are the responsibility of the Applicant from the time an  
application is submitted.

**REVISED:** 11/7/2025

### C. SOURCES

Amount of equity	\$ 1,250,000
Amount of other conventional financing	\$ 3,750,000
Amount financed by bond issue	\$
Public Sources (Include sum total of all state and federal grants and tax credits)*	\$
Total Sources of Funds for Project Cost	\$

\*Identify each state and federal grant/credit

_____	\$ _____
_____	\$ _____
_____	\$ _____

#### **D. Project Construction Schedule**

What is the proposed date for commencement of acquisition or construction of the Project?  
July 2025

Please indicate the actual or expected dates of :

Construction completion: Estimated December 2027

Occupancy: Estimated December 2027

Will the company be occupying 100% of the completed facility?      Yes   X   No

If no, will there be tenants in the remaining space?            X Yes            No

- *Detailed questions will be asked in Section 5 – Single or Multi-Tenant Determination*

Describe any contracts or agreements (options to purchase, purchase contracts, construction contracts, and equipment orders) which have been entered into with respect to the facility.

Please note that the DCIDA may not provide benefits to any purchases made prior to the execution of a Letter of Authorization for Sales Tax Exemption.

### Contract for purchase of the land

Construction loan

### Section 3: Project Evaluation and Assistance Framework

All projects must meet the Baseline Requirements to be considered for DC IDA benefits

#### A. Baseline Requirements (Must Achieve All)

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Complete Application         | <input checked="" type="checkbox"/> Meets Project Use Definition        |
| <input checked="" type="checkbox"/> Meets NYS/DCIDA Requirements | <input checked="" type="checkbox"/> "But For" Requirement               |
| <input checked="" type="checkbox"/> SEQRA / Planning Approval    | <input checked="" type="checkbox"/> Will Directly Retain or Create Jobs |
| Approval Date: <u>in process</u>                                 |   |

#### B. Additional Community Benefits

Projects that meet the baseline eligibility requirements and achieves a threshold of at least six (6) community benefit metrics may be considered for a deviation or an enhanced Payment in Lieu of Taxes (PILOT) formula. Detailed definitions of the Community Benefit are included in Attachment 3. Proof of providing additional community benefits may require third party verification. Any projects pledging additional Community Benefits and receiving an enhanced PILOT that fail to meet the requirements may be subject to assistance termination, modification or recapture.

<i>Revitalization</i>	<i>Investment</i>	<i>Employment</i>
<b>Target Geography</b>	<b>Financial Commitment</b>	<b>Permanent Jobs</b>
<input type="checkbox"/> Distressed Census Tract/Area	<input type="checkbox"/> 3 – 10 million	<input type="checkbox"/> 3-40
<input type="checkbox"/> High Vacancy Census Tract	<input type="checkbox"/> 10.1 – 17.5 million	<input type="checkbox"/> 21-80
<input type="checkbox"/> Transit Oriented Development	<input type="checkbox"/> 17.6 – 25 million	<input type="checkbox"/> 81-120
<input type="checkbox"/> BID	<input type="checkbox"/> >25 million	<input type="checkbox"/> 121-180
<input type="checkbox"/> Neighborhood Plan		<input type="checkbox"/> > 180
<b>Identified Priority</b>	<b>Community Commitment</b>	<b>Retained Jobs</b>
<input type="checkbox"/> Tax Exempt	<input type="checkbox"/> MWBE/DBE Participation	<input type="checkbox"/> 3-40
<input type="checkbox"/> Vacant	<input type="checkbox"/> Veteran Participation	<input type="checkbox"/> 21-80
<input type="checkbox"/> Adaptive Re-use	<input type="checkbox"/> Workforce /Affordable Housing	<input type="checkbox"/> 81-120
<input type="checkbox"/> Community Catalyst	<input type="checkbox"/> Local Workforce	<input type="checkbox"/> 121-180
	<input type="checkbox"/> Apprenticeship Program	<input type="checkbox"/> > 180
	<input type="checkbox"/> Public Infrastructure	
<b>Identified Growth Area</b>	<b>Environmental Factors</b>	<b>Construction Jobs</b>
<input type="checkbox"/> Manufacturing / Distribution	<input type="checkbox"/> Resource Conservation	<input type="checkbox"/> 6-80
<input type="checkbox"/> Technology	<input type="checkbox"/> Energy Efficiency	<input type="checkbox"/> 81-160
<input type="checkbox"/> Existing Cluster	<input type="checkbox"/> Green Technology	<input type="checkbox"/> 161-240
	<input type="checkbox"/> Alternative / Renewable Energy	<input type="checkbox"/> >240

### C. Project Benefits

#### Financial Assistance Provided

##### 1. Estimated Sales Tax Exemption^

$$\begin{array}{rcl} \underline{\$2,160,000.00} & \times & \underline{.08125} = \underline{\$175,500.00} \\ \text{Amount of Project Cost Subject to Tax} & & \text{Sales Tax Rate} \qquad \qquad \text{Total} \end{array}$$

##### 2. Estimated Mortgage Recording Tax Exemption

$$\begin{array}{rcl} \underline{\$3,750,000.00} & \times & \underline{.0075} = \underline{\$28,125.00} \\ \text{Projected Amount of Mortgage} & & \text{Mortgage Recording Tax} \qquad \qquad \text{Total} \end{array}$$

*\*As of September 2016, DC IDA cannot exempt the MTA portion of the mortgage recording tax*

##### 3. Estimated Property Tax Abatement **\*\*Requesting to have IDA to assist in completing**

Project Property Value:

Current Assessed Value:

\$ 375,000

Current Property Taxes

\$ 7,487.87

Estimated Property Value after project completion

5,000,000

Will the Project utilize the DCIDA's Uniform Tax Exemption Formula?

☒ Yes ☐ No

If no, please describe the real property tax exemption formula and a **justification** (attach additional sheets if necessary)

Estimated tax abatement resulting from this project \$ 607,201  
(Consult with DCIDA for assistance with this calculation)

*^Note that the DCIDA may utilize the estimate above as well as the proposed total Project Cost as contained within this application to determine the Financial Assistance that will be offered.*



## D. Employment

### A. Benefits = Economic Development Impacts (For Project Location Only)

*By statute, the DCIDA must project the number of FTE jobs that would be retained and created if the request for Financial Assistance is granted. The DCIDA will use job projections upon the two (2) year time period following Project completion.*

*a. Employment should be quantified by "FTE", which shall mean: (a) a full-time, permanent, private-sector employee on the project's payroll, who has worked (or is projected to work) at the project facility for a minimum of thirty-five hours per week for not less than four consecutive weeks and who is (or will be) entitled to receive the usual and customary fringe benefits extended by the Applicant to other employees with comparable rank and duties;*

*b. or (b) two part-time, permanent, private-sector employees on the Applicant's payroll, who have worked (or are projected to work) at the project facility for a combined minimum of thirty-five hours per week for not less than four consecutive weeks and who are (or will be) entitled to receive the usual and customary fringe benefits extended by the Applicant to other employees with comparable rank and duties*

*Employment by category at Project Location only \*Salary information unknown – tenants unknown*

Job Category	Current Number of FTE's	Number of FTE's Retained	Average Salary or Range of Salary	Number of FTE's to be created upon 2 years	Average Salary or Range of Salary
Owner/Executive				1	
Professional					
Management				1	
Administrative					
Production				1	
Other					
Total*				3	

Are employees currently covered by a collective bargaining agreement?

If yes, Name and Local?

N/A – Unknown tenant information

Are employees provided retirement benefits? ☐ Yes ☒ No

Are employees provided health benefits? ☐ Yes ☒ No

\*commercial tenants may provide or offer to employees – unknown.

Estimate the projected monthly timeframe for the creation of new permanent jobs at project location

Year 1	1	2	3	4	5	6	7	8	9	10	11	12
												2
Year 2	1	2	3	4	5	6	7	8	9	10	11	12
												1

#### Use of Local Workforce

The Dutchess County IDA supports the use of local workforce for projects receiving benefits from the DCIDA. Answers to the following questions will assist the DCIDA in evaluating the application.

The Local Workforce Area for **permanent jobs** includes residents in the County/Cities/Towns/Villages as well as the following Counties:, Dutchess County, Orange County, Putnam County, Rockland County, Sullivan County, Ulster County and Westchester County.

If a "local workforce plan" has been developed please include that plan as an addendum to this application.

Estimate the number of residents of the labor workforce area in which the Project is located that will fill the projected new jobs to be created.

N/A project under 10 million.

How will the project developer seek out and use the local workforce.

Local subcontracts based in the Hudson valley will be used for the build of project.

*Projects \$10,000,000 and above, which are receiving a real property tax abatement, are subject to DCIDA's Local Workforce Policy during the period of construction*

The *Labor Workforce Area* for **construction jobs** under the Local Workforce Policy includes residents in the County/Cities/Towns/Villages as well as the following Counties: Columbia County, Dutchess County, Greene County, Orange County, Putnam County, Rockland County, Sullivan County, Ulster County and Westchester County.

How many construction jobs are anticipated to be created? 117



#### Section 4: Retail Determination

DCIDA assistance to retail projects (including hotels and restaurants) is subject to certain statutory restrictions.

To ensure compliance with Section 862 of the New York General Municipal Law, the DCIDA requires additional information if the proposed Project is one where customers personally visit the Project site to undertake either a retail sale transaction or to purchase services.

1. Will customers personally visit the Project site for either of the following economic activities? If yes with respect to either economic activity indicated below please complete this section.

Retail Sales ☒ Yes ☐ No

Services ☒ Yes ☐ No

For purposes of this question, the term "retail sales" means (i) sales by a registered vendor under Article 28 of the Tax Law of the State of New York (the "Tax Law") primarily engaged in the retail sales of tangible personal property (as defined in Section 1101(b)(4)(i) of the Tax Law or (ii) sales of a service to customers who personally visit the Project.

2. Will any portion of the project (including that portion of the cost to be financed from equity or other sources) consist of facilities or property that are or will be primarily used in makes sales of good or services to customers who personally visit the project site?

☒ Yes ☐ No If yes, please continue. If no, proceed to the next section

3. What percentage of the cost of the Project will be expended on such facilities or property primarily used in making sales of goods or services to customers who personally visit the project? 30% If the answer is less than 33% then proceed to the next section.

If the answer to question 2 is Yes and the answer to question 3 is greater than 33% indicate which of the following questions following apply to the project:

Is the project location or facility likely to attract a significant number of visitors from outside Dutchess County?

☐ Yes ☒ No

If yes, please provide a third party market analysis or other documentation supporting your response.

Is the predominant purpose of the project to make available goods and services which would not, but for the project, be reasonably accessible to the residents of the municipality within which the proposed would be located because of a lack of reasonably accessible retail trade facilities offering such goods or services?

☐ Yes ☒ No

If yes, please provide a third party market analysis or other documentation supporting your response.

Will the project preserve permanent, private sector jobs or increase the overall number of permanent private sector jobs in New York State?

☐ Yes ☐ No If yes, please explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is the project located in a Highly Distressed Area?

☐ Yes ☒ No

## Section 5 – Inter-Municipal Move Determination

Will the project result in the removal of a plant or facility of the Applicant from one area of the State of New York to another area of the State of New York:

☐ Yes ☒ No

Will the project result in the removal of a plant or facility of *another proposed occupant* of the Project from one area of the State of New York to another area of the State of New York?

☐ Yes ☒ No

Will the Project result in the abandonment of one or more plants or facilities located in the State of New York?

☐ Yes ☒ No

If the answer to either of the foregoing questions in this subpart is positive, please explain in detail, on as many separate sheets as necessary, the reasons for the relocation, abandonment or closure, including, without limitation, (i) any considerations regarding the applicant's (or other occupant's) ability to remain competitive in its industry, and (ii) any consideration which has been given to relocating to any location outside the State of New York.

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Please note that the DCIDA may ask you to provide additional information regarding the foregoing, including documentary support

## Section 6 – Single or Multi-Tenant Determination

Permissible projects are defined in the NYS General Municipal Law and the IDA may not be able to grant financial assistance to all tenants of a multi-tenant project. To assist in that determination please complete the following section.

Please note if the tenant qualifies as a permissible project, the Project Applicant will be responsible for collecting the required reporting information from the tenant(s).

Please explain what market conditions support the construction of this multi-tenant facility:

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Have any tenant leases been entered into for this project?

☐ Yes ☒ No

If yes, please list below and provide square footage to be leased to tenant and NAICS code for tenant and nature of business. (Attach additional sheets if necessary) \*unknown

Tenant Name	Current Location (city, state, zip)	# of sq.ft leased	% of total to be occupied at project location	NAICS and business description (type of business, products, etc)

## Section 7 – Representations, Certifications and Indemnification Forms

### **New York State Applicant Requirements For Industrial Development Agencies**

The Applicant has read the foregoing Application and knows the contents thereof, and hereby represents, understands, and otherwise agrees with the DCIDA and as follows:

#### **1. Absence of Conflicts of Interest**

The Applicant has received from the DCIDA a list of the members, officers and employees of the DCIDA. No member, officers or employees of the DCIDA has an interest, whether direct or indirect, in any transaction contemplated by this Application, except as hereinafter described:

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#### **2. Job Listing**

In accordance with Section 858-b(2) of the New York General Municipal Law, Applicant understands and agrees that, if the Project receives any Financial Assistance from the DCIDA, except as otherwise provided by collective bargaining agreements, new employment opportunities created as a result of the Project will be listed within the New York State Department of Labor, Division of Employment and Workforce Solutions (the DOL) and with the American Job Center of the service delivery area created by the federal Workforce Innovation and Opportunity Act (WIOA) in which the Project is located.

#### **3. First Consideration for Employment**

In accordance with Section 858-b (2) of the New York General Municipal Law, the Applicant understands and agrees that, if the Project receives any Financial Assistance from the DCIDA, except as otherwise provided by collective bargaining agreements, where applicable, the Applicant will first consider persons eligible to participate in WIOA programs who shall be referred by the American Job Center for new employment opportunities created as a result of the Project.

#### **4. Annual Employment Reports**

The Applicant understands and agrees that, if the Project receives any Financial Assistance from the DCIDA, the Applicant agrees to file, or cause to be filed, with the DCIDA, on an annual basis, reports regarding the number of people employed at the project site, salary levels and such other information as part of the DCIDA's Employment Report.

#### **5. Fees**

This obligation includes an obligation to submit DCIDA Fee Payment to the DCIDA in accordance with the DCIDA Fee policy effective as of the date of this Application.

#### **6. Freedom of Information Law (FOIL)**

The Applicant acknowledges that the DCIDA is subject to New York State's Freedom of Information Law (FOIL). Applicants understand that all project information and records related to this application are potentially subject to disclosure under FOIL subject to limited statutory exclusions.

#### **7. Recapture Policy**

The applicant acknowledges that it has been provided with a copy of the DCIDA's *Policy on Maintaining Performance Based Incentives*. The Applicant agrees that it fully understands the Policy on Maintaining Performance Based Incentives is applicable to the Project that is the subject of this application and the DCIDA may implement the Policy if and when it is required to do so.

#### **Financial Reporting Requirements**

Chapter 692 of the Laws of 1989 requires additional financial reporting requirements from all IDA's in New York State.

#### **8. Sales Tax**

Section 874(8) of the New York general Municipal Law requires all entities appointed as agents of the DCIDA for sales tax purposes to file an annual form, as prescribed by the New York State Department of Taxation, describing the value of sales tax exemptions claimed by the Applicant and all its subagents, consultants, or subcontractors. Copies of all filings shall be provided to the DCIDA.

The Applicant hereby agrees to complete "ST-60, IDA Appointment of Project Operator or Agent for Sales Tax Purposes" for itself and each agent, subagent, contractor, subcontractor, contractors or subcontractors of such agents and subagents and to such other parties as the Applicant chooses who provide materials, equipment, supplies or services and deliver said form to the DCIDA within fifteen  
DRAFT 4/17/2025

(15) days of appointment such that the DCIDA can execute and deliver said form to the State Department of Taxation and Finance within thirty (30) days of appointment.

9. The Applicant understands and agrees that the provisions of Section 862(1) of the New York General Municipal Law, as provided below, will not be violated if Financial Assistance is provided for the proposed Project:

§862 Restrictions on funds of the DCIDA. (1) No funds of the DCIDA shall be used in respect of any project if the completion thereof would result in the removal of an industrial or manufacturing plant of the project occupant from one area of the state to another area of the state or in the abandonment of one or more plants or facilities of the project occupant located within the state, provided, however, that neither restriction shall apply if the DCIDA shall determine on the basis of the application before it that the project is reasonably necessary to discourage the project occupant from removing such other plant or facility to a location outside the state or is reasonably necessary to preserve the competitive position of the project occupant in its respective industry.

10. The Applicant confirms and acknowledges that the owner, occupant, or operator receiving Financial Assistance for the proposed Project is in substantial compliance with applicable local, state and federal tax, worker protection and environmental laws, rules and regulations
11. The Applicant confirms and hereby acknowledges that as of the date of this Application, the Applicant is in substantial compliance with all provisions of Article 18A of the New York General Municipal Law, including, but not limited to, the provisions of Section 859a and Section 862(1) of the New York General Municipal Law.

**12. Bonds**

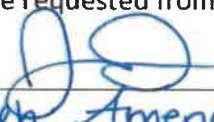
- a. All bonds issued, outstanding or retired during the year must indicate the following:**

Month and year issued; Interest rate at year end; outstanding beginning of year; issued during year; principal payments during year; outstanding at end of year; and final maturity date. This information will be requested from you in January of each year.

- b. All new bonds issued need the following supplemental information:**

Name of the project; tax exemptions separated by State and local sales tax, County and school taxes; Mortgages recording; Payments in lieu of taxes; New tax revenue if no exemption is granted; number of jobs created and other economic benefits. This information is required each year and will be requested from you in September of each year.


Signature  
Print Name  
Title  
Date

  
\_\_\_\_\_  
Joseph Amendola  
\_\_\_\_\_  
Majority Member  
\_\_\_\_\_  
5/30/25  
\_\_\_\_\_

## HOLD HARMLESS AGREEMENT

Applicant hereby releases the Dutchess County Industrial Development DCIDA and its members, officers, servants, agents and employees thereof (the "DCIDA") from, agrees that the DCIDA shall not be liable for and agrees to indemnify, defend and hold the DCIDA harmless from and against any and all liability arising from or expense incurred by (A) the DCIDA's examination and processing of, and action pursuant to or upon, the attached Application, regardless of whether or not the Application or the Project described therein or the tax exemptions and other assistance requested therein are favorably acted upon by the DCIDA, (B) the DCIDA's acquisition, construction and/or installation of the Project described therein and (C) any further action taken by the DCIDA with respect to the Project; including and without limiting the generality of the foregoing, all causes of action and attorneys' fees and any other expenses incurred in defending any suits or actions which may arise as a result of any of the foregoing. If, for any reason, the Applicant fails to conclude or consummate necessary negotiations, or fails, within a reasonable or specified period of time, to take reasonable, proper or requested action, or withdraws, abandons, cancels or neglects the Application, or if the DCIDA or the Applicant are unable to reach final agreement with respect to the Project, then, and in the event, upon presentation of an invoice itemizing the same, the Applicant shall pay to the DCIDA, its agents or assigns, all costs incurred by the DCIDA in the processing of the Application, including attorneys' fees, if any. The DCIDA reserves the right at any time, as a condition to further consideration of this application, to require reimbursement of any such costs incurred, or to require a deposit against such costs and to apply such deposit to the DCIDA's costs as incurred.

Signature  
Print Name  
Title  
Date

  
\_\_\_\_\_  
Joseph Amendola  
\_\_\_\_\_  
Majority Member  
\_\_\_\_\_  
5/30/25  
\_\_\_\_\_



**2) Bond Information**

1. State Bond Issuance Fees: N.Y. Public Authorities Law §2976(2) levies upon the DCIDA the following (which amount must be paid to the DCIDA by the applicant):

<u>Principal Amount of Bonds</u>	<u>Percentage Fees</u>
\$1,000,000 or less	.168
\$1,000,000 to \$ 5,000,000	.336
\$5,000,001 to \$ 10,000,000	.504
\$10,000,001 to 20,000,000	.672
More than \$20,000,000	.084

2. Total Funds Required \_\_\_\_\_ Estimated Term \_\_\_\_\_

3. Indicate the date by which the proceeds of the DCIDA's bonds, if issued will be needed

Date Required \_\_\_\_\_

**3) Certification**  
***To Be Completed for Bond Financing only***

---

\_\_\_\_\_ deposes and says that he/she is  
(Name of Officer of Company submitting application)

the \_\_\_\_\_ of \_\_\_\_\_  
(Title) (Company Name)

The corporation named in the attached application; that he/she has read the forgoing application and knows the contents thereof; that the same is true to his/her knowledge.

Deponent further says that the reason this verification is being made by the deponent and not by

\_\_\_\_\_ is because the said Company is a Corporation.  
(Company Name)

The grounds of deponent's belief relative to all matters in the said application which are not stated upon his/her own personal knowledge, are investigations which deponent has caused to be made concerning the subject matter of this application as well as information acquired by deponent in the course of his/her duties as an officer of and from the books and papers of said corporation.

As an officer of said corporation (hereinafter referred to as the "applicant"), deponent acknowledges and agrees that applicant shall be and is responsible for all costs incurred by the Dutchess County Industrial Development DCIDA (hereinafter referred to as the "DCIDA") acting on behalf of the applicant during the attendant negotiations and leading to the issue of bonds. If, for any reason whatsoever, the applicant fails to conclude or consummate necessary negotiations or fails to act within a reasonable or specified time to take reasonable, proper, or request action, or withdraws, abandons, cancels, or neglects the application, or if the DCIDA or applicant are unable to find buyers willing to purchase the total bond issue required, then upon presentation of invoice, applicant shall pay to the DCIDA, its' agents, or assigns, all actual costs incurred with respect to the application, up to that date and time, including fees of bond counsel for the DCIDA and fees of general counsel for the DCIDA.\* Upon successful conclusion and sale of the required bond issue, the applicant shall pay to the DCIDA an administrative fee set by the DCIDA.

\_\_\_\_\_  
(Chief Officer of Company submitting)

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

NOTARY: Sworn to me before this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_  
\*Applicant is responsible for payment of any State Bond Issuance Fees.

\_\_\_\_\_  
Notary Public (Please Affix Stamp)

## Section 8 - Local Workforce Utilization Policy and Certification

Construction jobs, though limited in time duration, are vital to the overall employment opportunities in Dutchess County. The Dutchess County Industrial Development Agency (the "Agency") has determined that Project Applicants (the "Company"), as a condition to receiving a real property tax abatement also referred to a Payment in Lieu of Taxes (PILOT) from the Agency, will be required to utilize qualified Workforce, as defined below, for all projects involving the construction, expansion, equipping, demolition and/or remediation of new, existing, expanded or renovated facilities (collectively, the "Project Site").

### ***For Projects \$10,000,000 and Above Receiving a Real Property Tax Abatement***

#### Local Area Defined

For projects equal to or greater than \$10,000,000 the Local Area is defined as individuals residing in the following Counties (collectively, the "Local Area"): Columbia County, Dutchess County, Greene County, Orange County, Putnam County, Rockland County, Sullivan County, Ulster County and Westchester County.

#### Local Workforce Requirement

Companies receiving a PILOT as part of their financial assistance shall ensure that at least 80% of total work hours of the general contractor, subcontractor, or subcontractor to a subcontractor (collectively the "Workers") working on the Project Site must reside within the Local Area. The 80% shall be measured by hours in total at the time of completion of the project. Companies do not have to be local companies as defined herein, but must employ local Workers residing within the Local Area to qualify under the 80% local Workforce criteria.

#### Local Workforce Reporting Requirement

The Local Workforce criteria will be verified based on employment, payroll and related records.

In addition, the Agency, or its designated agents, shall have the right, during normal business hours, to examine and copy records of the Company and to perform spot checks of all Workers at the Project Site to verify compliance with the Local Workforce requirement throughout the construction period.

#### Enforcement

If Agency staff determines that: (1) The Local Workforce Requirement is not being met; or (2) Agency Staff, upon use of its reasonable discretion, discovers or becomes aware of a compliance issue related to the Local Workforce Requirement, then a written warning delivered by Certified Mail of said Local Workforce Requirement violation (the "Warning of Violation") shall be provided to the Company.

In the event a subsequent violation of the policy has occurred, then written notice delivered by Certified Mail of said Local Workforce Requirement violation (the "Notice of Violation") shall be provided to the Company and the Executive Director shall bring the information to the Board of Directors which may, in its discretion, take action to revoke IDA benefits.

The Company has the primary obligation for the adherence to all the conditions of this policy. This obligation cannot be relieved, evaded or diminished by assigning a Contractor or through subcontracting. Should the project applicant assign a Contractor, the Company shall continue to have primary obligation.

Projects with multiple phases or projects with multiple owner entities will be considered in whole during the enforcement period.

Waiver Request

It is understood that at certain times, Workers residing within the Local Area may not be available with respect to a Project. Under this condition, the Company is required to contact the Agency to request a waiver of the Local Utilization Requirement (the "Local Workforce Utilization Waiver Request") based on the following circumstances:

- Warranty issues related to installation of specialized equipment or materials whereby the manufacturer requires installation by only approved installers
- Specialized construction for which qualified Local Workforce Area workers are not available;
- Significant cost differentials in bid prices whereby the use of local Workforce significantly increases the cost of the project. A cost differential of 10% is deemed significant. Every effort should be made by the contractor or applicant to get below the 10% cost differential including, but not limited to, meeting with local construction trade organizations and local contractor associations
- Documented lack of workers meeting the Local Workforce Area requirement

The Agency shall evaluate the Local Workforce Utilization Waiver Request and make its determination related thereto based upon the supporting documentation received with such waiver request.

The foregoing terms have been read, reviewed and understood by the Company and all appropriate personnel. The undersigned agrees and understands that the information contained herein must be transmitted and conveyed in a timely fashion to all applicable subcontractors, suppliers and materialmen. Furthermore, the undersigned realizes and understands that failure to abide by the terms herein could result in the Agency revoking all or any portion of Financial Assistance, whether already received or to be received by the Company, as it deems reasonable in its sole discretion for any violation hereof.

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Title

N/A  
Project  
Under 10 million

## ***Attachment 1 - Short Environmental Assessment Form***

Please complete a Short Form Environmental Assessment Form (<https://www.dec.ny.gov/permits/6191.html>) . Based upon the information provided in that form and elsewhere in this application, the DCIDA may require further information regarding potential environmental impacts.

If this project is likely to have a significant adverse impact on the environment (a “Type I” action), then the action is probably required to be reviewed by one or more other state or local agencies, such as a local zoning or land use authority. In that event, the DCIDA generally will not act as “lead DCIDA,” and any action by the DCIDA must await completion of the SEQRA review by the other DCIDA. If that is not the case, i.e., if the proposed action is a “Type II” or “unlisted” action under SEQRA, the DCIDA may act independently for SEQRA purposes.

Attachment 2 – Agency Standard Fee Schedule and other fees  
DCIDA Standard Fees

**APPLICATION FEE:** \$1,000.00

**SPECIAL MEETING FEE:** \$500.00 per meeting

**ADMINISTRATIVE FEE FOR PROJECTS INVOLVING A PILOT:**

*A. For Industrial Projects (defined as Manufacturing, Distribution, Tech including software and research and development projects)*

One percent (1%) of the first \$2.5 million of the estimated project cost and one-quarter of one percent (.25%) for the estimated project in excess of \$2.5 million with a minimum administrative fee of \$25,000.

*B. For All other projects including Commercial Projects (defined as Mixed Use, Commercial Housing, Tourism and Retail if permitted)*

One percent (1%) of the first \$25 million of the estimated project cost and one-quarter of one percent (.25%) for the estimated project in excess of \$25 million with a minimum administrative fee of \$25,000.

**ADMINISTRATIVE FEE FOR PROJECTS INVOLVING SALES TAX AND/OR MORTGAGE RECORDING TAX EXEMPTIONS ONLY, including requests for additional sales tax and mortgage tax benefits:**

\$5,000 plus 1% of the benefit amount.

- For active IDA projects that include a PILOT requests for additional sales and mortgage tax benefits whereas the total project cost will increase by \$10,000,000 or more will be subject to the administrative fee with a PILOT schedule.

**BOND ISSUANCE FEE:** One percent (1%) of the first \$2.5 million of the estimated project cost and one-quarter of one percent (.25%) for the estimated project in excess of \$2.5 million with a minimum of \$25,000.

**ANNUAL COMPLIANCE FEE:** \$1,000.00 to be billed annually

The fee schedule outlined in this schedule does not include fees and costs related to our counsels' work with respect to your project including the public hearing fees. Applicants are also required to pay for additional fees and costs related to Local Workforce monitoring and special reports/analyses that Board may request related to the project.

All projects are reviewed for its complexity and the Executive Director has the authority to negotiate additional fees to clients for costs associated with unusual situations or extraordinary needs related to the project, including additional costs incurred as result of holding special meetings of the IDA Board. The CEO will present any modifications or additional fees from the fee schedule outlined above to the DCIDA Board for approval.

*Adopted May 12, 2021  
Amended January 12, 2022*

## Attachment 3 – Additional Community Benefit Definitions

### Target Geography

#### *Distressed Census Tract/ Area*

Proposed project is located in a distressed census tract or area as defined by New York State. Project owner/applicant will be responsible for showing verification.

#### *High Vacancy Census Tract*

Proposed Project is located in a census tract with a vacancy rate of at least fifteen percent (15%), rounded to the nearest percentage point, according to the most recent census data. Project owner/applicant will be responsible for showing verification.

#### *Transit Oriented Development*

Proposed Project is located in the municipality's Transit Oriented Development Zone and is consistent with the municipality's development strategy. Project owner/applicant will be responsible for showing verification.

#### *BID*

Proposed project is located within the boundaries of the municipality's Business Improvement District. Project owner/applicant will be responsible for showing verification.

#### *Neighborhood Plan*

Proposed Project is in response to a municipal's RFP/RFI for a Neighborhood / Community Development Plan. Project owner/applicant will be responsible for showing verification.

### Identified Priority

#### *Tax Exempt / Vacant*

Proposed project is located on a parcel designated tax exempt prior to the time of purchase by the project owner/ applicant/ and/or an unoccupied parcel(s) of land or building that is at least ninety (90%) vacant. Cases in which a property is vacated for the purpose of pursuing the proposed project may not be considered vacant.

#### *Adaptive Re-use*

Project that result in the rehabilitation/renovation of a distressed building or parcel

#### *Community Catalyst*

Proposed project contributes to an existing policy or initiative for improving conditions and catalyzing change in the community.

### Identified Growth Area

#### *Manufacturing / Distribution*

Proposed project must result in the creation, retention or expansion of manufacturing or distribution facilities as well as the creation and/or retention of permanent jobs

#### *Technology*



Proposed project must result in the creation, retention or expansion of tech sector facilities as well as the creation and/or retention of permanent jobs

#### *Existing Cluster*

Proposed project must result in the creation, retention or expansion of facilities as well as the creation and/or retention of permanent jobs in an existing County cluster, including technology, healthcare, education and hospitality.

#### **Investment**

Proposed project invest is the amount in dollars (\$) that will be spent in order to complete the project and includes but is not limited to: acquisition costs, construction hard costs, soft costs, and contingency costs required to complete the project.

#### **Community Commitment**

##### *Minority and Woman-Owned Business Enterprise/Disadvantaged Business Enterprise Participation*

Proposed project commits that at least twenty percent (20%) of the value of awarded construction of the proposed project is performed by minority or woman – owned operators. Project owner/applicant will be responsible for providing independent third-party verification upon project completion.

MWBE/DBE participation goals indicate the percentage (in dollars) of a contract that must be performed by a NYS-certified woman– or minority-owned business enterprise or Federally-certified disadvantaged business enterprise. The goals may be met through an MWBE/DBE prime contractor’s self-performance, a joint venture between an MWBE/DBE and non-MWBE/DBE firm, or through the use of MWBE/DBE subcontractors.

##### *Veteran Utilization*

Proposed project commits that at least ten percent (10%) of the workforce employed during construction of the proposed project are veterans. Project owner/applicant will be responsible for providing independent third party verification upon project construction completion.

##### *Workforce / Affordable Housing*

Proposed project commits to at least ten percent (10%) of total residential rental units are to be reserved for and/or rented to low-income households as defined by the most recently available U.S. Housing and Urban Development State Income Limits for the term of the Agency financial assistance. Project owner/applicant will be responsible for providing independent third party verification on an annual basis.

##### *Local Workforce*

Proposed project commits to at least eighty percent (80%) of construction jobs will be filled by local residents as defined in by the DCIDA Local Workforce Policy. Project owner/applicant will be responsible for providing verification until project construction completion.

##### *Licensed Apprenticeship Program*

Proposed project commits to at least fifty percent (50%) of the contractors or subcontractors maintain a New York State certified apprenticeship program. Project owner/applicant will be responsible for providing independent third party verification upon project construction completion.

*Public Infrastructure*

Proposed project will entail the private construction and installation of infrastructure for public benefit. Project owner/applicant will be responsible for providing independent third party verification upon project completion.

**Employment**

*Permanent Created (New) Job*

A created (new) permanent job is a new a position created over and above the business' current baseline. Construction jobs are not considered to be permanent new jobs. Project owner/applicant will be responsible for reporting on an annual basis.

*Permanent Retained Job*

A permanent retained job is a position that, but for the project investment, would be removed, relocated, or eliminated. Construction jobs are not considered to be permanent retained jobs. Project owner/applicant will be responsible for reporting on an annual basis.

*Construction Jobs*

A construction job is a position created during the construction phase and for the purpose of completing the project. Project owner/applicant will be responsible for reporting on an annual basis until construction project completion.